



JERUSALEM COLLEGE OF ENGINEERING
(An Autonomous Institution & Affiliated to Anna University, Chennai)

INTERNAL QUALITY ASSURANCE CELL COMMITTEE

13-11-2025

MINUTES OF MEETING

The IQAC meeting for the Academic year 2025-26 was held on 11 -11-2025 at 10.00 a.m in the Principal Chamber.

Members Present:

NAME	DESIGNATION	POSITION
Dr. N. John Jebarathinam	Dean – IQAC/AAA	Chairman
Dr. Ramesh S	Principal	Member
Dr. R. Ramakrishnan	Registrar Incharge, Tamil Nadu Physical Education and Sports University	Member
Mr. E. Karunanidhi	Industrialist	Member
Dr. P. Anuradha	Dean - Academics	Member
Dr. S. Ramakrishnan	Professor - JCE	Member
Dr. V. Jamuna	Dean – Student Affairs	Member
Dr. P. Gnanasivam	Dean – Industry Relations & TBI	Member
Dr. S. Arun	Dean – Research and Development	Member
Dr. K. Sundaramoorthy	Dean - Admissions & HOD – IT	Member
Dr. Sheeja V Francis	Dean – Augmentation & HOD –ECE	Member
Dr. J. Samuel	HOD-BME	Member
Dr. M.S. Jeyalakshmi	HOD-AI&DS	Member
Dr. R. Balaraman	HOD incharge - CE	Member
Dr. Velmurugan A	HOD-CSE	Member
Dr. Maya Eapen	HOD-CS&BS	Member
Dr. S. Lilly Sheeba	HOD – Cyber Security	Member
Dr. S. Vinod	HOD - EEE	Member
Dr. S. Muthumani	HOD-MBA	Member
Mr.V.Sudhakar	HOD – S&H	Member
Mr. D. Kangeyan	Administrative Officer	Member
Mr. R. Sivagnanam	Chief Librarian	Member
Mr. Karthikeyan	Head – Placement and Training	Member
Dr. P. Natarajan	Director of Physical Education	Member
Mr. B. Arulkumar	NSS Coordinator	Member
Mr. Baakiyalakshmi	Community Representative – Village Administrative Officer	Member
Ms. D. Divya	Student Representative	Member
Mr.Surikutchi Satya Srinivasulu	Parent	Member
Mr. S. Harish	Alumnus	Member
Mr. V. Sudhakar	Coordinator - AAA	Member
Dr. D. Parameswari	Associate Dean – AAA & HOD – AI&ML	Member- Secretary

Following points were discussed:

Welcome Address:

The Chairperson welcomed all members and emphasized the importance of continuous quality improvement in academic and administrative practices.

2. Confirmation of Previous Minutes:

The minutes of the previous meeting were reviewed and confirmed.

3. Review of Academic and Administrative Performance:

- Departments presented their academic progress reports.
- Completion of syllabus and conduct of internal assessments were reviewed.
- Administrative efficiency and support services were discussed.

4. Quality Enhancement Initiatives:

- Introduction of skill-based and value-added courses was proposed.
- Plans for organizing seminars, workshops, and guest lectures were discussed.
- Adoption of innovative teaching-learning methods and ICT tools encouraged.

5. NAAC/NBA Updates:

- Status of documentation and data collection reviewed.
- HoDs updated their progress.
- Timeline for submission and peer team visit preparation discussed.

6. Student Support and Progression:

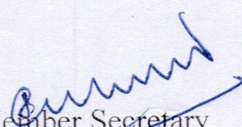
- Review of mentoring system and student counselling services.
- Placement and internship opportunities discussed.
- Student grievances and redressal mechanism reviewed.

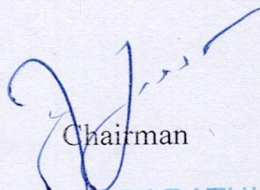
7. Infrastructure and Resource Development:

- Need for upgrading laboratories and library resources discussed.
- Proposal for procurement of new equipment and software approved.

8. Feedback Mechanism:

- Analysis of feedback from students, faculty, and stakeholders presented.
- Suggestions for improvement were discussed and noted.


Member Secretary


Chairman

Dr. N. JOHN JEBARATHINAM
Professor, Dean IQAC & AAA
Jerusalem College of Engineering

Recommendation	Action Taken
Academic Activities	• Remedial classes conducted for slow learners. • Regular unit tests, assignments, quizzes, and seminars conducted • Strengthened mentor-mentee system for academic guidance and personal support.
Research	• Organized a FDP on research methodology and patent writing • Received Three projects from MSME • Signed MoU with foreign University. • Signed MoU with Ashok Leyland
Accreditation and Organization of FDP	• FDP organized on “ Innovative pedagogy and advancing industrial and research excellence for engineering educator ” from 21/12/24 to 22/12/24 • NBA SAR rough draft prepared
AICTE portal submission	• Data submitted to AICTE portal



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